

May 2016

Forest and Bird Health and Safety Policy

Health & Safety Vision:

Working for nature is safe, healthy and enjoyable

Health and Safety Policy Statement:

Forest and Bird is committed to ensuring that working for nature is safe, healthy and enjoyable.

We believe that staying healthy and safe whilst working for nature must be practical and straightforward. We will support our workers* by providing the information and tools to achieve this in our Health and Safety Programme.

Everyone working for nature has a role in maintaining a healthy and safe workplace through:

- Valuing and prioritising health and safety.
- Recognising that everyone has a responsibility to keep themselves and others in the workplace healthy and safe.
- Using the health and safety programme and the tools it provides.

Health and Safety Policy:

We believe that:

- Everyone has a responsibility to keep themselves and others in the workplace healthy and safe;
- The health and safety of all Forest and Bird workers shall take priority over all business objectives;
- Health and Safety is not an add on, and must be fully integrated within Forest & Bird;
- We have a responsibility as far as it is reasonably practical for the health and safety of all Forest & Bird workers.
- We have a responsibility as far as is reasonably practical for the safety of those who could be put at risk by the activities of Forest & Bird such as members, visitors and the public.
- Staying healthy and safe whilst working for nature must be practical and straightforward.

To achieve this we will ensure:

- Awareness of all health and safety is maximised.
- Healthy and safe working habits for all workers are valued and are a priority.
- Health and safety risks are identified, and minimised or eliminated.
- A Health and Safety Programme is in place that supports workers to stay healthy and safe, that is:
 - Effective - ensures workers are healthy and safe when working;
 - Straightforward - is as uncomplicated as possible so workers are encouraged to use it;
 - Practical - is easy to implement so that it does not discourage workers from doing their core task;
 - Accessible - recognises and provides for the different capabilities of different workers;

** A worker is a person who carries out work in any capacity for Forest & Bird, and includes employees, contractors, and volunteers.*

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- A Health and Safety Programme is fit for purpose and recognises that Forest & Bird has a range of workers, including paid staff and volunteers.
- There is appropriate monitoring of the implementation of the Health and Safety Programme and Policy.
- There is regular reporting of the implementation of the Health and Safety Programme:
 - Against a risk register to GMARC.
 - To the Board through business planning.
 - Through the performance review of the CEO.
- The Health and Safety Programme and Policy are live documents and are under continuous review to ensure their effectiveness.
- Health and safety goals and actions are a priority for senior managers and the CEO, and are evidenced through performance reviews.
- Appropriate monitoring and business planning ensures that there is effective capability and implementation of Forest & Bird's Health & Safety Programme.
- There are clear requirements regarding reporting and timeframes for addressing significant health and safety events.

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